

## 2020 Jfest Vendor Policy

Being a Jfest Vendor is an important part of the Jfest Music Festival. Our Food vendors provide quality food and snack options that add to the overall Jfest experience. Jfest is committed to provide a variety of quality food vendors to satisfy our guests tastes and wants.

We are committed to provide a delectable food experience for our guests. We always look for vendors who will satisfy a variety of taste buds with an assortment of creative and delicious Festival Food offerings. To provide the best opportunity for our vendors and our guests, we carefully consider each vendor and their product offerings. When you submit an application, our team will review it first and then reach out to let you know if you have been approved.

All Vendors agree to remain open at least until the fireworks begin (approximately 11:00am-10:30pm). Gates open at 11:00am and the festival concludes immediately after the Fireworks (estimated 10:30pm). Please do not close down before the fireworks. Due to the Stage Schedule, closing hours are subject to change. No vehicles will be permitted into the festival area to break down and exit until all festival guests are out of the grounds and the “all clear” has been relayed by the Festival staff.

### **Set Up:**

Vendors may set up on Friday, July 30 from 1pm-9pm and Saturday morning from 6am-10am. All vehicles not used in booth must be off of festival grounds by 10am so that the gates may open on time. All Booth areas must be cleaned up and cleared by Sunday 8/2/20 at 12noon.

Hours of Operation extend beyond dark. Minimal lighting will be provided. Vendors are responsible for supplementing that lighting for their booth space(s).

Jfest will provide power and access to water.

All Food Vendors must have approved fire extinguishers and Safe Food Handling documentation

Festival security will be provided overnight on Friday only. Vendors are responsible for covering and securing their booths/supplies.

Booth Placement is based on, but not limited to the following:

Receipt of payment

Previous history with Jfest

Festivals desire to offer a quality assortment of Menu Items

Vendors are placed at the sole discretion of Jfest staff and placement during load-in is final.

## Signage

Vendors are required to provide a sign for the front of their booth, displaying company name. Menus should be clear, concise (we recommend keeping it simple, with prices clearly listed), and visible from approximately 10' away.

Booth acceptance is based on the understanding that you will sell only those items listed in your application. You may not sell any additional items without prior express written consent.

## Timeline

Friday, July 3 Vendor Application deadline

Friday, July 3, Certificates of Insurance due

Monday, July 7, Vendor acceptance notifications

Monday, July 20, Deadline for Vendor payments. Only vendors who pay by this date will be allowed to be a part of Jfest 21

Friday, July 30, 1pm-9pm Vendor set up and preparation

Saturday, August 1, 6am-10am Vendor final set up and preparation

Saturday, August 1, 11:00am-10:30pm Jfest 2021

## Pricing:

Because we only have a limited number of vendor spots they are priced at \$750 per 10x10 space plus 10% of gross sales. Multiple spots can be purchased side by side.

Vendor spots are sold on a first come first served basis and only confirmed once the fee is paid.

The 90/10% gross sale split is done by the "honor system." Jfest does not require vendors to rent mandated festival provided cash registers or to use tokens/Jbucks. Vendors may accept cash or credit/debit cards and are responsible to provide festival with their total gross sales numbers. Jfest is a Christian Music Festival and chooses to treat our vendors with Godly faith and trust.

Before the festival ends each vendor will be presented and must sign 2 copies of a statement noting their total gross sales. One copy must be submitted to the Vendor Team Captain before tearing down and leaving the festival area. Vendors will have until Friday, August 7, 2020 to submit payment of 10% of their total sales (and any income from consigned drink sales) to Partners for Christian Media using the self-addressed, stamped envelope that will accompany the form.

No softdrinks, bottled water or sports drinks may be sold unless consigned from festival and sold at festival pricing. (This is truly a service for your customers and not a part of the 90/10 split.

Vendors are allowed to sell teas, lemonades and fruit drinks by the cup

20lb bags of ice can be purchased from Festival for \$3.25 per bag. If consigning festival beverages ice is provided free of charge to keep those beverages cold.

(online Application)

**Jfest 2020 Vendor Application**

Once your application is accepted you will be sent more details and instructions and additional information may be requested. Applicants will be notified if their application is approved.

THIS APPLICATION RESERVED FOR FOOD VENDORS ONLY

\*Required

\*Email Address:

\*Today's Date:

\*Company Name:

\*Contact Name:

\*Telephone:

On site contact (if different than above)

\*On site contact cell phone number:

\*Booth Name if different than company name

\*How many 10 x 10 food vendor spaces are you needing?

\*Is your vendor food space a Food truck/mobile unit

Yes

No

\*Is your vendor food space utilizing tents

Yes

No

\*Is your vendor food space a cart

Yes

No

\*What type of power/electricity is your vendor space going to require?

\*How many Vendor Passes will you require?

\*How many Vendor Parking passes will you require (limit 2) Vendor parking is very limited and are to be used to enter and exit the vendor parking area to service your booth and to retrieve additional supplies. Vendor support help must park in General Admission

\*Proposed menu items and pricing:

\*We would like to consign softdrinks/water and sports drinks from Festival:

Yes

No

Any preference on location:

\*Booth Layout and Description: Please use this space to describe your booth layout in detail including placement and size of major equipment, placement of propane tanks and placement and size of any prep tents you would like to use.

\*Please let us know the total area you are requesting (including sales tent, prep tent, open prep area for cooking equipment, vehicles/trailers that are essential to your operation, etc. so that we may place you appropriately. Space in some areas is limited and you may need to adapt your set up. Storefront is in 10' sections.

\*Please describe the appearance of your set-up (booth layout, equipment, signage, vehicle)

\*Are you insured: (vendors will be required to submit a Certificate of Insurance)

Yes

No

\*Have you served as a Jfest Vendor before

Yes

No

\*Tell us about yourself, how long have you been vending, what events?

Is there any other information we should know about your operation? Special Needs etc.

Please upload at least two photos (in jpg or png format) that clearly show your signage and booth set up and at least two photos that feature the product(s) you are applying to sell. Additional photos of your booth or products can be helpful in evaluating your application. Please limit file sizes to under 1MB You must submit pictures to be considered for this event.

Website

Facebook Page URL

## Images

Use Dropbox, Google Drive , or any other file sharing option to create a folder with some pictures of your booth. Include the URL link to the folder below. You can also email “  
“ with pictures.

Link to folder with pictures

A copy of your responses will be emailed to the address you provided.